

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Deputy Directors Forum - Succession Planning

FROM:

DD/CO

EXTENSION

NO.

DC-0668-87

DATE

30 OCT 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA/EXA
7D18 HQS

03 NOV 1987

CJ

Bill:

2. ADDA

03 NOV 1987

JA

As discussed with you, the Deputy Directors will be meeting with [] of [] on 19 November to discuss Succession Planning. We look forward to an interesting and informative exchange and will keep you apprised of the outcome.

3. DDA

03 NOV 1987

N

4. MS/DA 03 NOV 1987

m

5. DDA/Registry

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

2-3

Bill,
When I created this group I didn't think they would start "coup" planning -

~~CONFIDENTIAL~~

OC-0668-87
30 OCT 1987

MEMORANDUM FOR: Deputy Director of Finance
Deputy Director of Information Technology
Deputy Director of Logistics
Deputy Director of Medical Services
Deputy Director of Personnel
Deputy Director of Security
Deputy Director of Training and Education

FROM: [REDACTED]
Deputy Director of Communications

SUBJECT: Deputy Directors Forum - Succession Planning [REDACTED]

1. One of the many subjects of interests surfaced during the recent Industrial Advisory Board Meeting sponsored by the Office of Information Technology was that of Succession Planning. [REDACTED]

2. At that meeting, I discussed the subject separately with [REDACTED]. He indicated his Company had a comprehensive program dealing with the subject and offered to have one of his managers brief interested Agency personnel. [REDACTED]

3. As a result, [REDACTED] has been scheduled to address DA Office Deputy Directors on 19 November in the Office of Medical Services Conference Room, Room 1D4012 Headquarters Building, from 0900 to 1200. [REDACTED]

4. Messrs. [REDACTED] are both enthusiastic supporters of succession planning and I look forward to an informative session on the 19th. Please advise [REDACTED] of my Staff if you will be attending and if we can be of further assistance. [REDACTED] can be reached on Secure [REDACTED]

~~CONFIDENTIAL~~

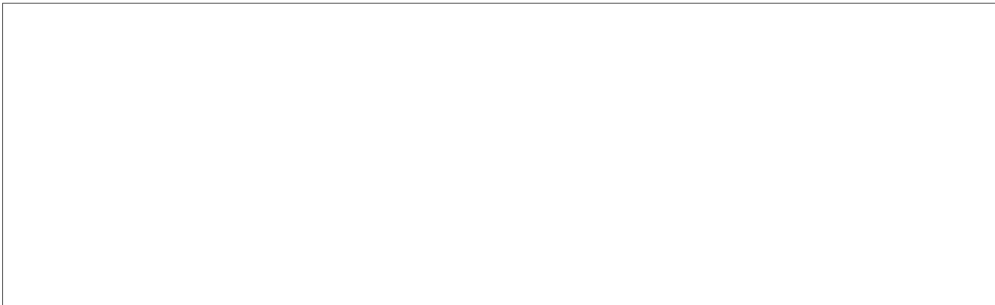
Central Intelligence Agency



Washington, D.C. 20505

30 October 1987

25X1



I am very pleased that you have accepted our invitation to share with us your Company's procedures and experiences for Succession Planning. I discussed the subject with a number of my colleagues who look forward to your briefing. The group attending will number approximately ten and will mainly consist of Deputy Directors from our Directorate of Administration.

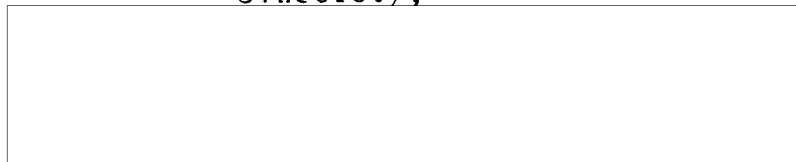
STAT

To simplify the check-in procedures, I will meet you at our [redacted] and will then accompany you to our Headquarters facility. You should plan to meet me at approximately 0815 on the 19th of November. The attached instructions provide contact information for our meeting. Please feel free to call me prior to the 19th of November if I can be of further assistance.

Again, I look forward to a very informative session and your participation is appreciated.

STAT

Sincerely,



Deputy Director of Communications

Enclosure

OC-0670-87

STAT

STAT

Page Denied